



Common Compliance Requirements for General Business License Inspections

(Note: This list may not be all-inclusive)

I. EXTERIOR

- Address number and unit number posted on the door and clearly visible from the street.
- Exterior site is clear of garbage, debris or hazards.
- The façade of the building is maintained in good repair.
- Electrical wiring, equipment and fixtures are in good repair, and wiring is not exposed.
- All exterior signs are in good repair (if applicable).
- Building is secured from unauthorized entry.
- The roof is free of leaks.
- The building is properly weather sealed with all exterior siding, soffit, fascia, and trim
- All exterior doors are easily operable, free of damage and can be opened fully.
- All accessory structures, including detached garages, fences, walls, trash enclosures, etc. are maintained structurally sound and in good repair.

II. INTERIOR

- Fire alarm system is in good repair and in service (if applicable).
- Sprinkler system is in good repair and in service (if applicable).
- Mechanical system (including furnace, air condition unit, water heater, etc) is in good repair.
- All framing, fixtures and ceilings (including suspended ceilings) in good repair.
- Any missing or damaged ceiling tiles are removed and replaced.
- All exit doors are functional, in good repair with proper locking devices and are unimpeded.
- Access to all exits is clear and free of obstructions.
- No storage of hazardous materials.
- All glazing is in good repair. (No broken, cracked glass or mirrors)
- All exit signs and emergency lights are functional and in good repair (if applicable).
- All fire extinguishers are secured and are within date requirements.
- All fire alarm pull stations are free of debris and easily accessible.
- All storage of items shall be a minimum of 18" from all sprinkler heads.
- All electrical systems, equipment, fixtures and wiring are in good repair.
- All electrical wiring is properly installed, protected and enclosed.
- All electrical circuit breakers are properly labeled in the panel.
- All hardware shall be accessible as lever type.
- Access to all electrical panels and disconnects is clear and free of obstructions.
- All plumbing systems, equipment and fixtures are in good repair and free of leaks.
- All plumbing fixtures are installed, or pipes are properly capped/terminated.
- The potable water supply is free of any possible cross-connection or contamination.
- All fuel gas systems, equipment and fixtures are in good repair and free of leaks.
- All areas of the property are free of an infestation of rodents or insects.
- Smoke detectors are present (within twelve inches of the highest point)
- Carbon Monoxide detectors are located within the building.

III. PUBLIC HEALTH

- Any restaurant, fast food or establishment where food is served, produced or distributed shall have the required Pre-Opening Public Health inspection performed by the Cook County Department of Public Health.