



City of Countryside

Permit Inspection Request Form



ALL FIELDS WITH THICK RED BORDERS ARE REQUIRED FOR SUBMITTAL

Permit #

Permit Address:

Unit #:

Required if multi-unit

Contact Number:

E-Mail Address

Confirm E-Mail Address:

Check to confirm
matching e-mail
address

Time Frame Request: Between 9:00 AM and 12:00 Noon

Note: All inspection occur any time between 9:00 AM and 12 Noon and may be more than one inspector at independent times

Date of Inspection Request:

Inspections are scheduled on Monday, Wednesday and Fridays

NOTE: Inspection requests time stamped after 3:00 PM will be scheduled for inspection on the following next available schedule date. For example, inspection request time stamped at 3:05 PM on Tuesday will be scheduled for Friday.

Select Type of Inspection from
List. If multiple inspections
please select all required
inspections

Date Request Submitted
Select from Calendar

By:

Confirmation of scheduled inspection will be sent to the listed e-mail address.

**Use of this form is for persons that cannot access the on line inspection request format at the following:
<https://bsaonline.com/?uid=2690>. Once on the site go to Schedule an Inspection link, find the permit you
wish to schedule an inspection for by typing in the permit number.**

**If additional information is requested, a representative of the Community Development Department
will contact you.**