



City of Countryside - Community Development Department

## Lawn Sprinkler Permit Requirements

803 Joliet Road

Countryside, IL 60525

(708) 354-1860

Fax: (708) 354-9445

[www.countryside-il.org](http://www.countryside-il.org)

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The following information must be filled-out on the general permit application in order to approve the permit.

- Date of application
- Address of Structure
- Estimated Cost
- Project Description - Fence Material, Height
- Property Owner's Name, Address and Phone Number
- General Contractor's Name, Address and Phone Number  
(Indicate "Homeowner" if a contractor is not being used)
- Sign and Date Permit Application
- All permit applications submitted to the building department will require a tax bill and the Property Identification Number

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### PLAT OF SURVEY

A Plat of Survey of the property must accompany the permit application. This will not be returned to the property owner; however, our office would be happy to make a copy. Draw the location of the lawn sprinkler heads, RPZ, and rain sensor on the private property.

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### FEE

The fee for a lawn sprinkler permit is \$75.00. Payment is not required until the permit is approved and communication is sent by the Community Development Department. Payment is either via on-line payment, cash or check, make payable to: City of Countryside.

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### PERMIT ISSUANCE

Permits take approximately **THREE TO FIVE BUSINESS DAYS** to process. The Community Development Department will notify the property owner via e-mail when permit has been approved for release. Permits are printed when picked-up at the Community Development Department or sent via e-mail for display as required.

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### PERMIT EXPIRATION

The life of a permit is twelve (12) months from the date of issue. A permit may be extended past the twelve (12) months by submitting a written request for extension, to be approved by the Building Commissioner. If work has not started within the six (6) months of the date of issue, the permit will be void unless a written request is submitted for extension, and approved by the Building Commissioner.

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### INSPECTIONS

All projects require a final inspection (when all work is completed). Inspections are scheduled by going to the web and entering <https://bsaonline.com/?uid=2690> and then go to schedule an Inspection link, find the permit you wish to schedule an inspection for by typing in the permit number and following the prompts. If you do not have access to the site, call the building department at least one business day in advance at 708-354-1860.

**Homeowners are required to submit RPZ/Backflow inspections to the city annually.**

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## CONTRACTORS

A State of Illinois 060 (Lawn Irrigation Contractor's) License and a State of Illinois 055 (Illinois Plumbing Contractor's) License is required. Permits will not be issued unless all contractors noted on the permit are licensed and bonded. At any time during the permit approval process or during construction after permit is approved and issued, a decision is made to change any contractor listed on the application, a Change of Contractor form must be completed and submitted to the Community Development Department. Verification of the new contractor's license and bond status as current must be confirmed by the City before work on the project can resume.

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## PROPERTY OWNER

A permit is required for all new lawn sprinkler or irrigation systems. The owner of the property where work is to be performed is responsible for filling out the permit application and obtaining the permit before any construction is performed. Property owners may give permission for a contractor or any other party to apply for the permit and obtain it, but is still responsible.

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## J.U.L.I.E.

Please call the Joint Utility Locating Information for Excavators (J.U.L.I.E.) at least 48 hours prior to any digging. Please call 1-800-892-0123.

**If you have any questions, please contact the Community Development Department at (708) 354-1860.**