

CITY OF COUNTRYSIDE

*803 Joliet Road
Countryside, IL 60525
www.countryside-il.org*



Meeting Minutes

Regular Meeting of the City Council

Wednesday, April 8, 2020

7:30 PM

City Hall

City Council Members

Mayor, Sean R. McDermott

City Clerk, Elizabeth Kmet

Treasurer, Caryn Stancik

**Aldermen James Jasinski, Thomas Mikolyzk, Scott Musillami,
John Von Drasek, Mark Benson and John Finn**

A. CALL TO ORDER – Pledge of Allegiance led by Alderman Musillami. Mayor McDermott asked for a moment of silence to honor all those who lost their lives due to the COVID-19 Pandemic, all those from our communities and a mailman from Maywood named John Prine.

The meeting was called to order at 7:30 PM via electronic transmission – video conferencing.

B. ROLL CALL

City Clerk Kmet called the Roll of those physically present as follows:

Present: Mayor McDermott, Alderman Von Drasek, Alderman Musillami, Alderman Jasinski, City Clerk Kmet

Also Present: Police Chief Ford, City Attorney Peck, Asst. Administrator Peterson

Electronically Present: Alderman Mikolyzk, Alderman Finn, Alderman Benson, City Administrator Paul, Finance Director Schutter, Building Comm. Coleman

C. OMNIBUS AGENDA

1. The Minutes of the Regular Meeting of March 11, 2020 and the Public Hearing Minutes of March 6, 2020, were previously distributed to the members of the City Council. Mayor McDermott asked if there were any corrections to be made to said Minutes. There were none.
2. The Statement of Bills was submitted for payment through April 8, 2020: \$811,951.06.

I move to approve the minutes of the City Council Meeting of March 11, 2020 and the Public Hearing Minutes of March 6, 2020 and to approve the Statement of Bills through April 8, 2020 in the amount of \$811,951.06.

A motion was made by Alderman Musillami, seconded by Alderman Von Drasek, that this matter be APPROVED as presented. The motion carried by the following vote:

Aye: 6 Alderman Von Drasek, Alderman Mikolyzk, Alderman Musillami, Alderman Jasinski, Alderman Finn Alderman Benson

Nay: 0

D. COMMUNICATIONS FROM THE PUBLIC

1. **Telephone Participant** -- Nadine Beals would like visuals of this meeting be made available via email to all phone participants.

E. MAYOR'S REPORT

1. Mayor McDermott thanked all City residents and businesses for adhering to CDC guidelines regarding COVID-19; they are doing a great job by limiting exposure and staying home as much as possible. He thanked all First Responders and Police Officers who are on the street risking their lives on a daily basis. We want to remember all the doctors, nurses and public health colleagues who are dealing with a really difficult situation throughout our country and the world. Please remember to check on neighbors and relatives by phone, the home-bound and the elderly, to see

if you can be of service to them – by shopping or doing other deeds. Thanks to everyone for their assistance during this really difficult time.

F. CITY CLERK'S REPORT - NO REPORT

G. TREASURER'S REPORT – NO REPORT

H. COMMITTEE AND COMMISSION REPORTS FOR DISCUSSION, CONSIDERATION AND, IF SO DETERMINED, ACTION UPON:

1. ECONOMIC DEVELOPMENT - NO REPORT

2. FINANCE COMMITTEE – NO REPORT

3. HUMAN RESOURCES COMMITTEE

- a. Alderman Mikolyzk sought consideration to direct the Board of Fire and Police Commissioners to select an Officer for the Position of Police Sergeant from the Promotional Eligibility Listing.

A motion was made by Alderman Musillami, seconded by Alderman Jasinski, that this matter be APPROVED as presented. The motion carried by the following vote:

Aye: 6 Alderman Von Drasek, Alderman Mikolyzk, Alderman Musillami,
Alderman Jasinski, Alderman Finn Alderman Benson

Nay: 0

- b. Alderman Mikolyzk sought consideration to hire one Probationary Police Officer.

A motion was made by Alderman Von Drasek, seconded by Alderman Musillami, that this matter be APPROVED as presented. The motion carried by the following vote:

Aye: 6 Alderman Von Drasek, Alderman Mikolyzk, Alderman Musillami,
Alderman Jasinski, Alderman Finn Alderman Benson

Nay: 0

4. INFRASTRUCTURE COMMITTEE

- a. Alderman Benson sought consideration of awarding a Contract to Timberline Landscaping in the amount of \$7,080.00 for Maintenance of the Municipal Complex.

A motion was made by Alderman Von Drasek, seconded by Alderman Musillami, that this matter be APPROVED as presented. The motion carried by the following vote:

Aye: 6 Alderman Von Drasek, Alderman Mikolyzk, Alderman Musillami,
Alderman Jasinski, Alderman Finn Alderman Benson

Nay: 0

5. PLAN COMMISSION/ZONING BOARD OF APPEALS

- a. City Attorney Peck sought consideration of an Ordinance Granting a Special Use Variation Amending the Planned Unit Development known as Countryside Plaza – Home Depot. At the Hearing held on March 3, 2020, Home Depot appeared before the PC/ZBA seeking a Special Use to amend the Countryside PUD to further define areas permitted for outdoor storage and sales, along with the outdoor storage of heavy rental equipment and rental vehicles at 140 Countryside Plaza. The PC/ZBA heard all testimony and evidence and found that all conditions for the requested Special Use had been met. There were no objections, written or oral.

The PC/ZBA recommendation was to approve the Special Use subject to the following conditions: 1) that all construction and expansion shall be in substantial conformity with Exhibit A – PCZBA Memorandum dated 2-21-20; 2) Parking stalls shall be marked with signs and restriped/painted designating the location of all rental trucks and heavy equipment to ensure they stay within the designated area; 3) the designated parking area for rental trucks and heavy equipment combined shall be limited to 28 stalls – 14 stalls on the eastern portion and 14 on the western portion of the isle furthest east in the parking lot; 4) the installation of bicycle parking spaces shall be provided in accordance with City Code; 5) If any new lighting is installed it must comply with the City Code; 6) A Landscape island shall be installed on the north side of the property near the main east-west drive aisle to provide a buffer separating the seasonal sales area, the proposed rental truck area and the rest of the Plaza; 7) A Landscape Plan shall be submitted and approved by the CDD; 8) the Applicant shall submit all necessary permits to address the parking lot flooding on site subject to review and approval by the City Engineer. With those conditions, it was the PC/ZBA recommendation to approve the proposed Special Use. The Mayor stated that the City looks forward to getting rid of the “lake” in the middle of the parking lot; it will be a huge improvement.

A motion was made by Alderman Jasinski, seconded by Alderman Musillami, that this matter be APPROVED as presented. The motion carried by the following vote:

Aye: 6 Alderman Von Drasek, Alderman Mikolyzk, Alderman Musillami,
Alderman Jasinski, Alderman Finn Alderman Benson

Nay: 0

Clerk Kmet declared that this will be known as ORDINANCE 20-07-O.

- b. Attorney Peck sought consideration of an Ordinance Adopting the 2019 Zoning Map. Per State law the City must adopt a formal Zoning Map. At the hearing held March 3, 2020, the 2020 Zoning Map was approved to send to the City Council for approval.

A motion was made by Alderman Finn, seconded by Alderman Benson, that this matter be APPROVED as presented. The motion carried by the following vote:

Aye: 6 Alderman Von Drasek, Alderman Mikolyzk, Alderman Musillami,
Alderman Jasinski, Alderman Finn Alderman Benson

Nay: 0

Clerk Kmet declared that this will be known as ORDINANCE 20-08-O.

6. SPECIAL EVENTS COMMITTEE

- a. Alderman Jasinski advised that the Annual Easter Egg Hunt will be cancelled this year due to the stay at home order. The City is still planning to hold the Summer Concert Series beginning in June – pending the outcome of the Pandemic.

7. SUSTAINABILITY COMMITTEE

- a. Alderman Musillami asked everyone to stay home and stay healthy.

8. FLAGG CREEK ADVISORY BOARD

- a. Alderman Von Drasek stated that the golf course is closed until further notice. He echoes Alderman Musillami's sentiments. He lauds nurses as heroes in this battle, along with the First Responders and Police Officers out on the street; look out for your neighbors.

I. LEGAL REPORT – NO REPORT**J. CITY ADMINISTRATOR'S REPORT**

1. City Administrator Paul sought consideration of Recommended Salary Increases for Exempt Employees. This is part of the budget process; the recommendation was a COLA increase of 2.5% plus step increases for anyone not being paid market. Other increases were recommended for some employees. Mayor McDermott stated that this matter will be tabled for further consideration – due to potential impact of the Coronavirus pandemic.

A motion was made by Alderman Mikolyzk, seconded by Alderman Musillami, that this matter be TABLED as presented. The motion carried by the following vote:

Aye: 6 Alderman Von Drasek, Alderman Mikolyzk, Alderman Musillami,
Alderman Jasinski, Alderman Finn Alderman Benson

Nay: 0

2. Ms. Paul sought consideration of Recommendation to award bonuses to two employees – they are Jesse Serna and Matt Murray – both employees who have gone “above and beyond” in working with the contractors after construction of this building. They have worked on the punch list, especially the HVAC, and have been called in on weekend days and nights; they responded to alarms 24/7; they are deserving of a bonus for their extra efforts over the past six months; those bonuses are \$2,000 to each employee and are included in this year's budget.

A motion was made by Alderman Benson, seconded by Alderman Finn, that this matter be APPROVED as presented. The motion carried by the following vote:

Aye: 6 Alderman Von Drasek, Alderman Mikolyzk, Alderman Musillami,
Alderman Jasinski, Alderman Finn Alderman Benson

Nay: 0

3. Ms. Paul informed Council members that the City has set up separate tabs on its website under “Residents” and “Businesses” that show the various loan and grant programs available. She urges small businesses to check out the information re: keeping employees working during this pandemic. Alderman Benson asked if Ms. Paul is working with the Chamber of Commerce to spread the word; also will information be posted on social media through the Facebook site. Ms. Paul replied yes – dated information was sent to the Chamber of Commerce who then provided it to their members. Ald. Musillami thanked Ms. Paul for her efforts.

K. STAFF REPORTS**1. ASSISTANT CITY ADMINISTRATOR**

- a. Ms. Peterson sought consideration of an Agreement with Granicus Solutions for Peak Management Software for Meeting Agenda Management in the amount of \$3,300.00.

This is a paperless, cloud-based software program that will assist in putting together City agendas and minutes. She met with three different companies and recommends Granicus; they offer a 60-day risk-free training program at no cost.

A motion was made by Alderman Musillami, seconded by Alderman Benson, that this matter be APPROVED as presented. The motion carried by the following vote:

Aye: 6 Alderman Von Drasek, Alderman Mikolyzk, Alderman Musillami,
Alderman Jasinski, Alderman Finn Alderman Benson

Nay: 0

2. CHIEF OF POLICE

- a. Chief Ford thanked the residents and businesses for cooperating with the Governor's Executive Order. It makes the Police Officers' jobs a lot easier.

3. CITY ENGINEER – NO REPORT

L. BUSINESS FROM THE CITY COUNCIL FOR DISCUSSION, CONSIDERATION AND, IF SO DETERMINED, ACTION UPON: NONE

M. ADJOURNMENT

A motion was made by Alderman Von Drasek, seconded by Alderman Jasinski that this meeting be ADJOURNED. The motion carried by the following vote:

Aye: 6 Alderman Von Drasek, Alderman Mikolyzk, Alderman Musillami,
Alderman Jasinski, Alderman Finn Alderman Benson

Nay: 0

Mayor McDermott thanked everyone for joining the meeting tonight both electronically and in person. The Mayor declared the meeting adjourned at 7:51 p.m.

APPROVED:

Respectfully Submitted,

/fp

ELIZABETH KMET, CITY CLERK