

CITY OF COUNTRYSIDE

*803 Joliet Road
Countryside, IL 60525
www.countryside-il.org*



Meeting Minutes

Human Resources Committee

Wednesday, May 25, 2022

6:45 PM

Council Chambers

Committee Members

Chairman – Alderman Thomas Mikolyzk

Member – Alderman Tom Frohlich

Member – Alderman Scott Musillami

1. CALL TO ORDER

Chairman Alderman Mikolyzk called the meeting to order at 6:45 PM.

2. ROLL CALL

Present: Chairman Mikolyzk, Alderman Frohlich and Alderman Musillami

Also Present: Mayor McDermott, City Administrator Paul and Police Chief Ford

3. PUBLIC COMMENT

None.

4. APPROVAL OF MINUTES – March 7, 2022

4.a. The minutes of the regular meeting of March 7, 2022 were previously distributed to the members of the Human Resources Committee.

Alderman Musillami moved to approve the minutes of March 7, 2022, seconded by Alderman Frohlich and carried unanimously.

5. BUSINESS FROM THE COMMITTEE FOR DISCUSSION, CONSIDERATION AND IF SO DETERMINED, ACTION UPON:**5.a. Consideration to Approve Updated Job Descriptions for:**

- City Administrator
- Finance Director
- Senior Accountant
- Public Works Maintenance Worker 2
- Public Works Lead Water Plant Operator
- Public Works Water Plant Operator

City Administrator Paul explained that as positions become available, we update the job description to reflect the current job responsibilities; we put it into a new format, and then it gets reviewed by our Labor Attorney. The position descriptions in your packet have not been updated because they have not been vacant since the last time they were updated. These are the last of the job descriptions that need to be updated and included in our job description manual. Chairman Mikolyzk asked for a motion to approve these updated job descriptions.

Alderman Frohlich moved to approve the updated job descriptions for the City Administrator, Finance Director, Senior Accountant, Public Works Maintenance Worker 2, Public Works Lead Water Plant Operator, and Public Works Water Plant Operator, seconded by Alderman Musillami and carried unanimously.

5.b. Consideration of a Resolution Approving the Collective Bargaining Agreement Between the City of Countryside and the Illinois Fraternal Order of Police, Labor Council, Representing Countryside Lodge No. 37, Bargaining Unit C: Sergeants for the period of May 1, 2022 – April 30, 2025.

Once approved, this Agreement will go to the City Council this evening for final approval.

Alderman Musillami moved to approve the Resolution to approve the Collective Bargaining Agreement Between the City of Countryside and the Illinois Fraternal Order of Police, Labor Council, Representing Countryside Lodge No. 37, Bargaining Unit C: Sergeants for the period of May 1, 2022 – April 30, 2025, seconded by Alderman Frohlich and carried unanimously.

5.c. Consideration of a Resolution Approving the Collective Bargaining Agreement Between the City of Countryside and the Illinois Fraternal Order of Police, Labor Council, Representing Countryside Lodge No. 37, Bargaining Unit A: Patrol Officers for the period of May 1, 2022 – April 30, 2025.

Once approved, this Agreement will go to the City Council this evening for final approval.

Alderman Musillami moved to approve the Resolution to approve the Collective Bargaining Agreement Between the City of Countryside and the Illinois Fraternal Order of Police, Labor Council, Representing Countryside Lodge No. 37, Bargaining Unit A: Patrol Officers for the period of May 1, 2022 – April 30, 2025, seconded by Alderman Frohlich and carried unanimously.

- 6. OTHER COMMITTEE BUSINESS:** Police Chief Ford wanted to thank the Committee from the Police aspect. This is a great sign that the City is very intent on retention, hiring, and keeping us competitive with other departments. 60% of Police Agencies in Illinois are currently shorthanded, and the City of Countryside is one of the few in the area that have a full roster of employees. This is because of the efforts of the Board of Fire and Police Commissioners, the City Council, and the Bargaining Unit's work through negotiating the Contract and get it done so swiftly.

7. RECESS TO EXECUTIVE SESSION

- 7.a.** For the Purpose of Discussing Personnel under Section 2(c)(1) of the Open Meetings Act.

At 6:50 p.m. Alderman Frohlich made a motion to move to Executive Session, seconded by Alderman Musillami, and carried unanimously.

8. RECONVENE TO OPEN SESSION

- 8.a** The Human Resources Committee reconvened to open session at 6:58 p.m. with the same members present.

9. ADJOURNMENT

Alderman Frohlich made a motion to adjourn and was seconded by Alderman Musillami and carried unanimously.

Chairman Mikolyzk declared the meeting adjourned at 6:58 p.m.

APPROVED:

Alderman Thomas Mikolyzk, Chairman

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