

CITY OF COUNTRYSIDE

*803 Joliet Road
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Meeting Minutes Regular Meeting of the FLAGG CREEK GOLF COURSE ADMINISTRATIVE BOARD MEETING

Wednesday, June 15, 2022

7:00 PM

Council Chambers

Committee Members

Chairman – Michael Natale

Board Members – Alderman Finn, Alderman Tom Frohlich,
Garry Reichert, and Frank Urban

I. CALL TO ORDER.

The Flagg Creek Administrative Board Meeting was called to order at 7:00 p.m.

II. ROLL CALL.**Present:**

Michael Natale, Chairman
John Finn, Board Member
Tom Frohlich, Board Member
Frank Urban, Board Member
Garry Reichert, Member

Also Present:

Dave Schutter, Finance Director
Patrick Jeter, Golf Course General Manager

III. ADDITIONS/CORRECTIONS TO THE AGENDA.

None.

IV. COMMENTS FROM THE PUBLIC.

None.

V. CONSENT AGENDA.

- A.** Approval of the Regular Meeting Minutes from May 18, 2022.
- B.** Review of the Paid Bills Report for the Period of May 1 – 31, 2022.
- C.** Ratify Donation Requests for June, 2022.

Member Reichert made a motion to approve the Regular Meeting minutes from May 18, 2022, the Paid Bills Report for the period of May 1 – 31, 2022, and to ratify donation requests for June, 2022, under the consent agenda. Motion was seconded by Member Frohlich. The motion carried by the following vote:

Aye: 5 Chairman Natale, Member Frohlich, Member Finn, Member Urban,
and Member Reichert.

Nay: 0

VI. NEW BUSINESS**A. Presentation of the Rounds Report for May, 2022.**

General Manager Jeter stated that we had 5,566 rounds for the month of May. The number is down a little from last year.

B. Presentation of Financial Report for the period ended May 31, 2022.

Finance Director Schutter stated that the YTD green/league fees exceeded the prior year and budget \$2K and \$23K respectively. Video gaming and hole in one revenues fell short of prior year and budget by \$2K and \$5K respectively. Year to date concessions exceeded the prior year and budget by \$3K and \$8K respectively. Total revenues for the course now exceed the prior year and budget by \$2K and \$40K respectively.

Net income from concessions exceeded the prior year and budget by just under \$2K/\$7K while running a net margin of about 78% of sales. Total personnel costs as a percentage of revenue are running at about 15%.

No capital expenditures have been made to date in the current fiscal year. Capital projects planned and budgeted for the new fiscal year include course lighting improvements (\$50K), parking lot improvements (\$380K), and entrance improvements (\$23K).

The golf course is showing a surplus of \$158K versus a surplus of \$157K achieved in the prior year and a YTD budgeted surplus of \$102K. This yields a positive surplus variance of \$1.6K and \$57K to the prior year and budget respectively.

C. Staff Reports.

Golf Course General Manager Jeter stated that the Golf Course Superintendent Hill said that some of the maintenance equipment pieces are breaking down. Mr. Hill thinks it's due to the age of the equipment.

The website for Flagg Creek has changed to flaggcreekgolfcourse.com for the time being. Notification emails are being sent out weekly.

D. Next Meeting Date: Wednesday, July 20, 2022 at the City Hall.

VII. ADDITIONAL ITEMS.

None.

VIII. ADJOURNMENT.

A motion was made to adjourn by Member Finn and seconded by Member Urban that this meeting be adjourned. The motion carried by the following vote:

Aye: 5 Chairman Natale, Member Frohlich, Member Finn, Member Urban, and Member Reichert.

Nay: 0

Chairman Natale declared the meeting adjourned at 7:14 PM.

Approved:

Michael Natale, Chairman

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