

CITY OF COUNTRYSIDE

*803 Joliet Road
Countryside, IL 60525
www.countryside-il.org*



Meeting Minutes Regular Meeting of the FLAGG CREEK GOLF COURSE ADMINISTRATIVE BOARD MEETING

Wednesday, August 17, 2022

7:00 PM

Council Chambers

Committee Members

Chairman – Michael Natale

Board Members – Alderman Finn, Alderman Tom Frohlich,
Garry Reichert, and Frank Urban

I. CALL TO ORDER.

The Flagg Creek Administrative Board Meeting was called to order at 7:00 p.m.

II. ROLL CALL.**Present:**

Michael Natale, Chairman
John Finn, Board Member
Tom Frohlich, Board Member
Frank Urban, Board Member
Garry Reichert, Board Member

Also Present:

Dave Schutter, Finance Director
Patrick Jeter, Golf Course General Manager
John Fitzgerald, City Engineer

III. ADDITIONS/CORRECTIONS TO THE AGENDA.

None.

IV. COMMENTS FROM THE PUBLIC.

None.

V. CONSENT AGENDA.

- A.** Approval of the Regular Meeting Minutes from July 20, 2022.
- B.** Review of the Paid Bills Report for the Period of July 1 - 31, 2022.
- C.** Ratify Donation Requests for August, 2022.

Member Frohlich made a motion to approve the Regular Meeting minutes from July 20, 2022, the Paid Bills Report for the period of July 1 – 31, 2022, and to ratify donation requests for August, 2022, under the consent agenda. Motion was seconded by Member Reichert. The motion carried by the following vote:

Aye: 5 Chairman Natale, Member Frohlich, Member Finn, Member Urban,
and Member Reichert

Nay: 0

VI. NEW BUSINESS

- A. Consideration to award the paving bid for the Flagg Creek Parking Lot Resurfacing Project in the amount of \$415,068 to Lindahl Brothers Inc.**

Finance Director Schutter stated that every year we do a paving project. To gain economies of scale, the parking lot project was included in the City's 2022 Street Resurfacing bid. A group bid typically has the effect of total cost savings as more work is done concurrently without recognizing additional mobilization costs.

Sealed bids were due and opened on July 7th. Before the bids were opened the City Engineer Fitzgerald provided the Engineer's Estimate of Cost which came in at \$1,055,771.25. Lindahl Brothers submitted the lowest responsible bid at \$1,249,885 which was approximately 18.39% above the Engineer's Estimate of Cost. Under normal conditions the winning bid is typically 10% to 20% below the estimate. The higher cost was due to Local 150 being on strike which in turn raised the cost of stone by as much as 20%. The staff asked City Engineer Fitzgerald to break out the Flagg Creek portion of the bid which totaled just over \$415,000. In addition it should be noted that the Flagg Creek portion now includes about \$13,500 in additional costs to lay conduit under the parking lot for the lighting project which was not included in the Engineer's original estimate.

The City already approved the whole paving project. We need to make a decision on this tonight, for two reasons, City Engineer Fitzgerald has a meeting tomorrow to discuss timing with Lindahl Brothers and we also need to obtain approval from Pleasant Dale Park District.

Member Reichert made a motion to award the paving bid for the Flagg Creek Parking Lot Resurfacing Project in the amount of \$415,068 to Lindahl Brothers Inc. Motion was seconded by Member Frohlich. The motion carried by the following vote:

Aye: 5 Chairman Natale, Member Frohlich, Member Finn, Member Urban, and Member Reichert

Nay: 0

B. Presentation of the rounds report for July, 2022.

Golf Course General Manager Jeter stated that there was a total of 7,950 rounds played in the month of July. There was over 1,000 rounds of league play and another successful Junior League season. Flagg Creek achieved growth of 88 rounds compared to the prior year.

Member Frohlich asked if the higher activity is due to the same people golfing or more new people golfing.

Golf Course General Manager Jeter stated that we have regulars that play but we are seeing more new people at night and it's a good mix of both.

C. Presentation of financial report for the period ended July 31, 2022.

Finance Director Schutter stated the YTD green/league fees exceed the prior year by nearly \$10K although they trail the YTD budget by just over \$4K. Lesson/license fees exceeded the prior year by nearly \$7.5K although they trail the year to date budget by nearly \$2.5K. Concession revenues exceeded the prior year and budget by \$17K and \$24K respectively. Total revenues for the course now exceed the prior year and budget by \$60K and \$29.5K respectively.

Net income from the Pro Shop exceeds the prior year by about \$500 although the net margin is slightly lower at 48% versus the 52% achieved through July last year. Net income from concessions exceeds the prior year and budget by \$11K and \$15.5K respectively while running a net margin of 57%. Total personnel costs as a percentage of revenue are running at about 29% through the first three months and are consistent with both the prior year and budget.

Capital expenditures of \$11K have been incurred YTD on the plumbing/welding modifications that had to be made for the irrigation pump house connection to the intake in the lake (\$2.5K) and nearly \$8.5K was expended to dredge the lake to clear the intake. Other capital projects planned and budgeted for the new fiscal year include course lighting improvements (\$50K), parking lot improvements (\$380K), and entrance improvements (\$23K).

The golf course is showing a surplus of \$378K versus a surplus of \$297K achieved in the prior year and a YTD budgeted surplus of \$385K. When adjusting for capital outlays, net income before capital exceeds the prior year by just under \$13K.

D. Staff Reports

Golf Course General Manager Jeter stated that the biggest thing they are doing is aeration of the greens, we are hoping to schedule that sometime in September. Golf Course Superintendent Hill has received three quotes that we will present to City Administrator Paul and Finance Director Schutter in the next couple weeks.

Finance Director Schutter stated that the September meeting will be at the Golf Course not City Hall. This is our drive around meeting, after that we have dinner and then the board meeting.

Next Meeting Date: Wednesday, September 21, 2022 at the Golf Course at 6:00 pm.

VII. ADDITIONAL ITEMS.

None.

VIII. ADJOURNMENT.

A motion was made to adjourn by Member Finn and seconded by Member Frohlich that this meeting be adjourned. The motion carried by the following vote:

Aye: 5 Chairman Natale, Member Frohlich, Member Finn, Member Urban, and Member Reichert

Nay: 0

Chairman Natale declared the meeting adjourned at 7:30 PM.

Approved:

Michael Natale, Chairman

/km