

CITY OF COUNTRYSIDE

*803 Joliet Road
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Meeting Minutes Regular Meeting of the FLAGG CREEK GOLF COURSE ADMINISTRATIVE BOARD MEETING

Wednesday, May 17, 2023

7:00 PM

Council Chambers

Committee Members

Chairman – John Finn

Board Members – Alderman Tom Frohlich, Kevin Dahill,
Michael Natale, and Frank Urban

I. CALL TO ORDER.

The Flagg Creek Administrative Board Meeting was called to order at 7:00 p.m.

II. ROLL CALL.**Present:**

John Finn, Chairman
Tom Frohlich, Board Member
Kevin Dahill, Board Member
Michael Natale, Board Member

Also Present:

Finance Director, Dave Schutter
Patrick Jeter, Golf Course General Manager

Absent:

Frank Urban, Board Member

III. ADDITIONS/CORRECTIONS TO THE AGENDA.

None.

IV. COMMENTS FROM THE PUBLIC.

None.

V. CONSENT AGENDA.

- A.** Approval of the Regular Meeting Minutes from April 19, 2023.
- B.** Review of the Paid Bills Report for the Period of April 1-30, 2023.
- C.** Ratify Donation Requests for May of 2023.

Member Natale made a motion to approve the Regular Meeting minutes from April 19, 2023, the Paid Bills Report for the period of April 1-30, 2023, and to ratify donation requests for May, 2023, under the consent agenda. Motion was seconded by Member Frohlich.

The motion carried by the following vote:

Aye: 4 Chairman Finn, Member Frohlich, Member Dahill, Member Natale

Nay: 0

Absent: 1 Member Urban

VI. NEW BUSINESS**A. Rounds Report for April, 2023.**

Golf Course General Manager Jeter stated April had 3,508 rounds which beat the highest numbers in 2021, good way to end the fiscal year.

B. Presentation of the Financial Report for the period ended April 30, 2023.

Finance Director Schutter started off by stating revenue is up \$210,000 from last year. Mr. Schutter went over the financial report and stated there needs to be discussion on the reserves – whether the excess reserves held in light of major capital undertakings (now completed) should be released or not. Member Natale stated that if the money is released would it go back in to the golf course. Mr. Schutter stated that we held additional reserves in light of two prior very large capital projects although they are now completed and operating cash flow from the golf course proved to be sufficient to cover the project costs. Mr. Schutter stated that as of the end of fiscal 2022 we held an additional \$200K in reserves in anticipation of the parking lot project projected at just over \$415K. Member Natale also believes the Golf Course has been making a lot of money and releasing a portion of it would be a good idea. Member Frohlich asked how much is in reserve now, Mr. Schutter responded with \$445K. Everyone agreed that releasing a portion of the reserves would be a good idea. Chairman Finn asked if we had to wait till after the audit to have the correct numbers. Mr. Schutter stated the numbers are already final, although we do have to wait till after the audit is completed to release the money per the IGA. Member Natale asked if we could purpose this now or do we have to wait for the final numbers after the audit. Mr. Schutter stated we can purpose it now but wait till after the audit is completed to release the money. Member Natale stated we should profit share around \$250,000 which would give \$125K back to the members and hold the remaining cash above the required \$150K as an additional reserve for future golf course improvements. Member Frohlich asked if Mr. Schutter is going to bring this to the next meeting so it could be approved. Mr. Schutter stated that he could bring it to the next meeting but it will still need to be approved by both member boards as well.

C. Staff Reports.

Golf Course General Manager Jeter stated that staff is full besides needing a few morning bar tenders. Golf Course Superintendent Hill has been out on the course fixing a few leaks in the irrigation system. There is going to be scheduled tree work on different parts of the course. Mr. Jeter stated he is working on getting quotes for replacing the range lights to LED. Finance Director Schutter pointed out that the LED lights were not in the budget. Member Dahill asked if there were any rebates available for the LED lights. Mr. Schutter stated that ComEd has an energy efficiency rebate program and the cost of the project would be reduced by same.

D. Next Meeting- Wednesday June 21, 2023 at the City of Countryside.

VII. ADDITIONAL ITEMS.

None.

VIII. ADJOURNMENT.

A motion was made to adjourn the meeting by Member Natale and seconded by Member Frohlich. The motion carried by the following vote:

Aye: 4 Chairman Finn, Member Frohlich, Member Natale, Member Dahill

Nay: 0

Absent: 1 , Member Urban,

Chairman Finn declared the meeting adjourned at 7:18 PM.

Approved:

/es

John Finn, Chairman